

Remote education provision: information for parents

This information is intended to provide clarity and transparency to students and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to students at home

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, we will not formally set core PE lessons, although we will send out ideas to keep students physically active.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

Key Stage 3 and 4	4 – 5 hours each day
Key Stage 5	5 hours each day

Accessing remote education

How will my child access any online remote education you are providing?

- Staff will post information on Edulink. This platform allows parents and students to see the work that has been set.
- We use google classroom to post support materials including online worksheets and videos.
- There are a number of subject specific websites that the students are asked to access. Further information about these platforms can be found in our booklet for parents.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

- If students need to borrow a laptop from school, or require help with accessing the internet, parents should contact Mr Farmer via email d.farmer@cwlc.email and we will arrange this. Laptops / Routers can be collected from the Main Reception between 8:15am and 3:00pm.
- Many subjects have created bespoke booklets and printed materials to support and / or replace online work. Copies of these are available for collection from the Main Reception between 8:15am and 3:00pm.
- Students who are unable to submit work online or wish to submit written work can do so via main reception. Please ensure work is labelled with the student's name and the name of the subject and teacher who requires the work.

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

- Some lessons will be offered 'live' with students asked to join a class online whilst the teacher delivers the new content or feedback from a previous lesson. The lesson may not be an hour; it may be 15 minutes to introduce a topic / re-visit some work and to set students off to complete a piece of work. Staff may stay online with a smaller group of students to offer more personalised feedback and / or answer questions.
- Some lessons will be recorded by staff and posted via Google Classroom. This allows all students to access lessons at a time which suits them, this enables households where devices are shared to organise their time.
- Some lessons will include recorded teaching from other sources such as Oak National Academy / YouTube. These will be posted via Google Classroom. This allows all students to access lessons at a time which suits them, therefore enabling households where devices are shared to organise their time.
- Some lessons may use commercially available websites supporting the teaching of specific subjects such as Hegarty Maths, these websites often use video clips to support the learning.
- Some lessons will not require online access. A number of departments have created bespoke booklets and materials which mean students do not have to remain online all day and are indeed encouraged to take a break from screen time.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We expect all students to engage with the work set.
- We will host a registration each morning at 9:20am. We expect students to be dressed and ready for work.
- Staff will support students in organising their time for the day.
- We ask parents and carers to help the students find a space at home where they can work undisturbed. We know this may be difficult in households where both parents and students are working from home. We ask that each child is given priority at points within the day.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Each week staff will give students achievement points via Edulink.
 - 2 points if the student has made an outstanding effort to engage with and complete their work in a subject.
 - 1 point if they have engaged with and tried to complete the work set.
 - 0 points if the student has not engaged with the work in that subject.
- Parents will see these points on Edulink. We ask parents to support us by discussing with their child issues that might have arisen with a particular subject.
- Directors of Study will monitor the points awarded and will contact parents of students not engaging with the work across a number of subjects.
- Heads of Department will monitor the points awarded in their department and will contact parents via email / telephone if there is an issue with an individual subject.
- Subject teachers will follow up incomplete work.
- We will not use negative points where students have failed to engage as we understand that for some students there will be valid reasons for being unable to complete work.
- We ask parents to support us in getting their child to engage with the school and the work set. Please contact your child's Director of Studies in the first instance if there are issues.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on student work will be offered in a variety of ways according to the work set as follow

- Online live feedback lessons where students can mark and evaluate their work with the help of their teacher.
- Work submitted via Google Classroom will allow teachers to provide either verbal or written feedback, either individually or for the whole class as appropriate
- Students may be asked to complete some online quizzes / assessments / questionnaires which highlight the student's understanding. Any misconceptions are then able to be addressed individually or in subsequent lessons.

Teachers will use Edulink to record your child's progress and engagement with their online learning. Staff are expected to provide feedback at least fortnightly. The frequency of feedback will depend on the subject and the number of lessons per fortnight.

Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students in the following ways:

- Students with Education, Health and Care Plans (EHCPs) will be assigned remote support via their Learning Support Assistant; this will be monitored by the SENCo.
- We will regularly contact parents / carers to identify additional support requirements. The SEND team will contact all parents/carers on the school's SEND register by email and/or telephone.
- A weekly Additional Needs bulletin highlighting appropriate methods and strategies for supporting students with SEN online will be published for all teachers. Information regarding individual students will also be highlighted, in consultation with parents/carers.
- The SEND team will liaise with subject teachers should difficulties be highlighted by students with SEND or their parents/carers.

Remote education for self-isolating students

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Students will be set work via Edulink. Where individual students are isolating, we will agree an approach on an individual basis with parents / carers. When larger groups of students are affected, we will set up live and recorded lessons as per the above.